

May 14, 2021

Dear Parents,

Our school year will soon be drawing to a close and you already may be thinking about your child's placement for next year. We are offering parents the opportunity to relate information about their child, which will be reviewed by me and considered for the 2021-2022 school year. These forms are given to next year's homeroom teacher in August.

Student placement is a serious and time-consuming process. Information from numerous sources is used to form homeroom classes, including your child's current teachers, resource staff, administrators, and parents. Every student is placed utilizing a wide range of criteria which supports the Howard County Public School System's philosophy of heterogeneous grouping. Some of these criteria include, but are not limited to:

- Strengths and needs of students
- Special education requests
- Articulation from previous teachers
- Performance assessments results
- Recommendation from staff

Your input will be added to these considerations.

This form is for parents to use to share information about their children with us. This form is called the "Clarksville Elementary Student Profile Sheet" and is located on the reverse side of this letter. Please provide specific responses in the space provided on this form, for example:

- My child works best in a structured environment.
- My child is shy and needs to be encouraged to participate.
- The behavior modification plan worked well. Please continue in the fall.
- Praise is necessary for my child to do his/her best.

Please do not use this form for the following:

- **Request a specific teacher**
- **Grouping with friends**
- **Grouping based on sibling's experience**

While we do value your input, the purpose of this form is to provide positive information to consider about your child. **Since we have students who are learning either a virtual or in-person environment and we have limited visitors to the school, we have provided this form in an electronic format as well as in paper/pencil format. Please complete the form in either format and return it to Ms. Malcotti or Ms. Palich no later than the last student day, June 15, 2021.**

If you have more than one child, please complete a form for each child. Remember to include the child's name and grade entering.

If you know your child will not attend CES next year, please call and request a Notification of Withdrawal Form.

Sincerely,

Robin Malcotti
Principal

Clarksville Elementary School Student Profile Sheet
(This is not a teacher request form)

1. Academic Areas

Strengths:

Needs:

Comments:

2. Work/Study Organizational Skills

Strengths:

Needs:

Comments:

3. Social Emotional Strengths/Needs: _____

4. Other comments you would like to share:(Please feel free to attach any additional pages.)

Child's Name _____ **Grade Entering** _____

Parent Signature _____

Please return completed form in a sealed envelope to Clarksville Elementary School as soon as possible and no later than June 15, 2021.