

## **REGISTRATION GUIDELINES FOR 2019-2020 AND 2020-2021 SCHOOL YEARS**

If you would like to register your child(ren) for this school year (**2019-20**) you may do so **ONLY** if they are coming from a school district **other than HCPSS**. We are not transferring students between HCPSS schools at this time. Due to our current circumstances it has been decided that it is best for your student to continue in his/her current school in order to optimize their online distance learning.

If your child(ren) is coming from outside of HCPSS you may register your student for the school year 2019-2020. Please go to [HCPSS.org](http://HCPSS.org) to register your student online. Due to current circumstances it is highly recommended that you upload all documents when you complete the online registration. We are not able to physically collect documents at this time. Please upload the following: parent ID, deed or lease, current utility bill, your child's birth certificate and current immunization record. If you have a current report card you may want to include that as well. Once your online registration is complete you will be contacted by front office staff.

Kindergarten and new to HCPSS 1<sup>st</sup> grade students are not currently being processed at this time. You may register them for next year by going to [HCPSS.org](http://HCPSS.org), but we have not been given the clearance to go ahead and complete the registration yet. Many of you have already completed the online registration and were waiting to finalize the second part of the registration in person. You will be contacted when we are given permission to complete the registration.

**Please continue to check the CES website for further updates.**